





# PAN CARD CORRECTION GUIDELINES (COMPLETE) PAN CARD MEIN CORRECTION KAISE KARE

Presented by SecurePe For Any Query, Please contact to Mr. Shahid

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Email: Info@securepe.in





## पेन कार्ड संशोधन में ध्यान रखने योग्य महत्वपूर्ण बिंदु

- यह सुविधा पेन पहले से बने हुए पेन कार्ड में सुधार (नाम, जन्म दिनांक, पिताजी का नाम, घरेलु पता) आदि में बदलाव अथवा खोये हुए पेन कार्ड को रीप्रिंट करने एवं फिजिकल पेन कार्ड को द्बारा मंगवाने हेतु उपलब्ध करवाई जा रही है
- 2. मूल विवरण में मामूली सुधार के लिए (यानी नाम, पिता का नाम, जन्म तिथि)। आयकर नियम 1962 के नियम 114(4) के तहत निर्धारित पहचान दस्तावेज \* का कोई भी प्रमाण, जिसमें सही विवरण दर्शाया गया हो, प्रदान किया जा सकता है।
- इस सेवा में कीओस्क धारक द्वारा पुराने पेन कार्ड की प्रति नहीं होने पर फॉर्म्स मैं डिटेल्स आधार कार्ड की जानकारी के आधार पर भरी जाएँगी
- 4. एनएसडीएल (Protean) द्वारा आवेदक की जानकारी कोर डेटाबेस के साथ जाँची जाएगी किसी भी प्रकार की कोई अशुद्धि मिलने पर कीओस्क धारक/आवेदक को tininfo@proteantech.in ईमेल द्वारा उसकी रजिस्टर्ड ईमेल आईडी पर सूचित किया जायेगा एवं माँगा गया डॉक्यूमेंट, आवेदक द्वारा उसी ईमेल के रिप्लाई में भेजना होगा
- 5. पेन कार्ड सुधार के आवेदन को स्वीकार करते समय यदि कीओस्क धारक को पैन आवेदक के पैन कार्ड और आधार कार्ड विवरण में अंतर आता है, तो कीओस्क धारक पैन आवेदक को NSDL के पते पर आवश्यक सहायक दस्तावेज या तो स्कैन की गई फोटो या हार्ड कॉपी, जैसा भी tininfo@proteantech.in ईमेल पर आदेश हो, भेजने के लिए सूचित करेगा।
- 6. यदि संचार पते (Communication address) के साथ-साथ अन्य पते का उल्लेख किया गया है, तो दोनों पतों के लिए proof of address उपलब्ध करवाएं !
- 7. नए पेन काई आवेदन की तरह यह तत्कालिक सेवा नहीं है इस सेवा में सभी जानकारी एवं दस्तावेज सही होने पर ई - पेन काई 5-7 दिन में एवं फिजिकल पेन काई 10-15 दिन में घरेलु पते पर आएगा!

## सहायक दस्तावेज

Proof of PAN: - पुराने पेन कार्ड की फोटोकॉपी (if available)

Proof of change requested (POCR): पुराने नाम से नए नाम में बदलने के आवेदन पर

Married ladies - Marriage certificate /marriage invitation card/publication of name change in official gazette/ copy of passport showing husband's name/certificate from a gazetted officer in original, in prescribed format (Annexure -A)





• Other than married ladies - Publication of name change in official gazette or certificate from a gazetted officer in original, in prescribed format (Annexure –A)

## \*आयकर नियम 1962 के नियम 114(4) के तहत निर्धारित पहचान दस्तावेज के प्रमाण

Proof of Identity	Proof of Address	Proof of date of birth
(i) Copy of any of the following documents bearing name of the applicant as mentioned in the application:-	(i) Copy of any of the following documents bearing the address mentioned in the application:-	Copy of any of the following documents bearing the name, date, month and year of birth of the applicant as mentioned in the application:-
a. Aadhaar Card issued by the Unique Identification Authority of India; or	a. Aadhaar Card issued by the Unique Identification Authority of India; or	a. Aadhaar card issued by the Unique Identification Authority of India;or
b. Elector's photo identity card; or	b. Elector's photo identity card; or	b. Elector's photo identity card; or
c. Driving License; or	c. Driving License; or	c. Driving License; or
d. Passport	d. Passport	d. Passport
e. Ration card having photograph of the applicant; or	e. Passport of the spouse; or	e. Matriculation certificate or Mark sheet of recognized board; or
f. Arm's license; or	f. Post office passbook having address of the applicant; or	f. Birth certificate issued by the municipal authority or any office authorised to issue birth and death certificate by the Registrar of Birth and Deaths or the Indian Consulate as





defined in clause (d) of sub-		
section (1) of section 2 of the		
Citizenship Act, 1955 (57 of		
1955); or		

- g. Photo identity card issued by the Central Government or State Government or Public Sector Undertaking; or
- g. Latest property tax assessment order; or
- g. Photo identity card issued by the Central Government or State Government or Central Public Sector Undertaking or State Public Sector Undertaking; or

- h. Pensioner card having photograph of the applicant; or
- h. Domicile certificate issued by the Government; or
- h. Domicile certificate issued by the Government; or

- i. Central Government Health Scheme Card or Ex-Servicemen Contributory Health Scheme photo card
- i. Allotment letter of accommodation issued by the Central Government or State Government of not more than three years old; or
- i. Central Government Health Service Scheme photo card or Ex-servicemen Contributory Health Scheme photo card; or
- j. Property Registration Document; or
- j. Pension payment order; or

- (ii) Certificate of identity in Original signed by a Member of Parliament or Member of Legislative Assembly or Municipal Councilor or a Gazetted officer
- (ii) Copy of following documents of not more than three months old
- (a) Electricity Bill; or
- (b) Landline Telephone or Broadband connection bill; or
- (c) Water Bill; or
- (d) Consumer gas connection card or book or piped gas bill; or
- (e) Bank account statement or as per Note 2; or
- (f) Depository account statement; or

- k. Marriage certificate issued by the Registrar of Marriages; or
- I. Affidavit sworn before a magistrate stating the date of birth.





- (g) Credit card statement; or
- (iii) Bank certificate in Original on letter head from the branch(along with name and stamp of the issuing officer) containing duly attested photograph and bank account number of the applicant
- (iii) Certificate of address signed by a Member of Parliament or Member of Legislative Assembly or Municipal Councillor or a Gazetted officer
- (iv) Employer certificate in original





## Certificate from a gazetted officer in original, in prescribed format (Annexure -A)

#### Annexure -A

(Certificate to be used by a Member of Parliament/Member of Legislative Assembly / Municipal Councillor or Gazetted Officer under sub-rule (4) of rule 114 of the Income-tax Rules, 1962)

(Affix same
photograph as
affixed on PAN
application form

(To be attested by issuing authority with

his/her signature & rubber stamp appearing half on the photograph and half on the certificate)

son/daugnter or	and ms/ner personal particulars as given
below are correct to the best of	my knowledge and belief. I recommend issue of PAN
card by the Income-tax Departme	nt to him/her.
Name	
Father's Name (even in case of married ladies father's name is to be provided)	
Date of Birth	
Residence Address (if applicant has resided at more than one place during last one year then all such address with dates should be mentioned)	
Office Address	
Previous Name (in case of change in name)	

I hereby certify that I know Sh./Smt/Kum...

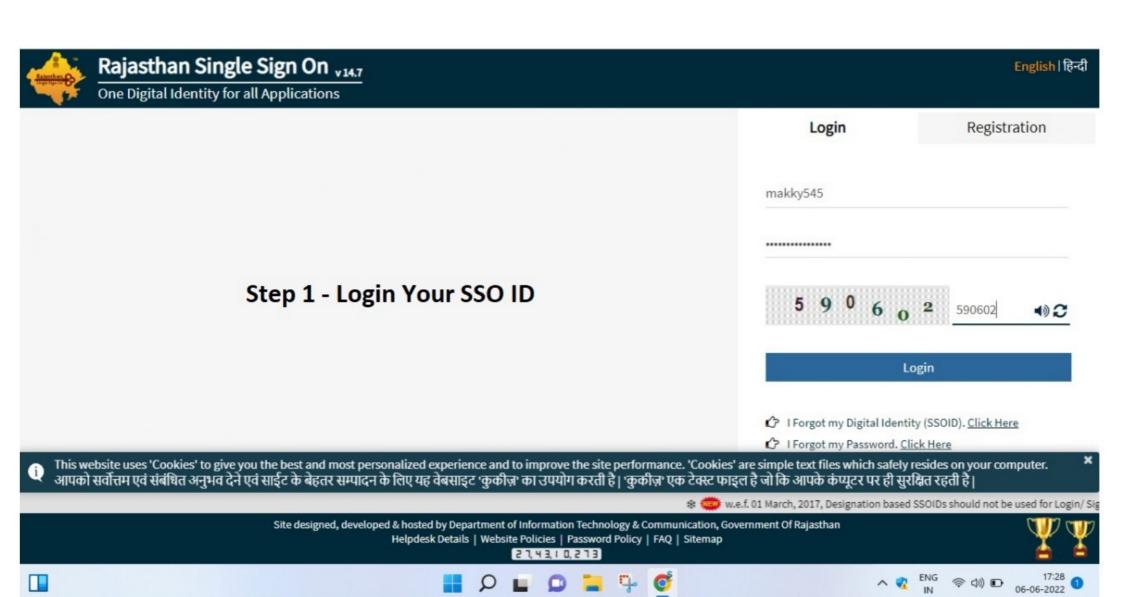
#### Details of issuer of certificate

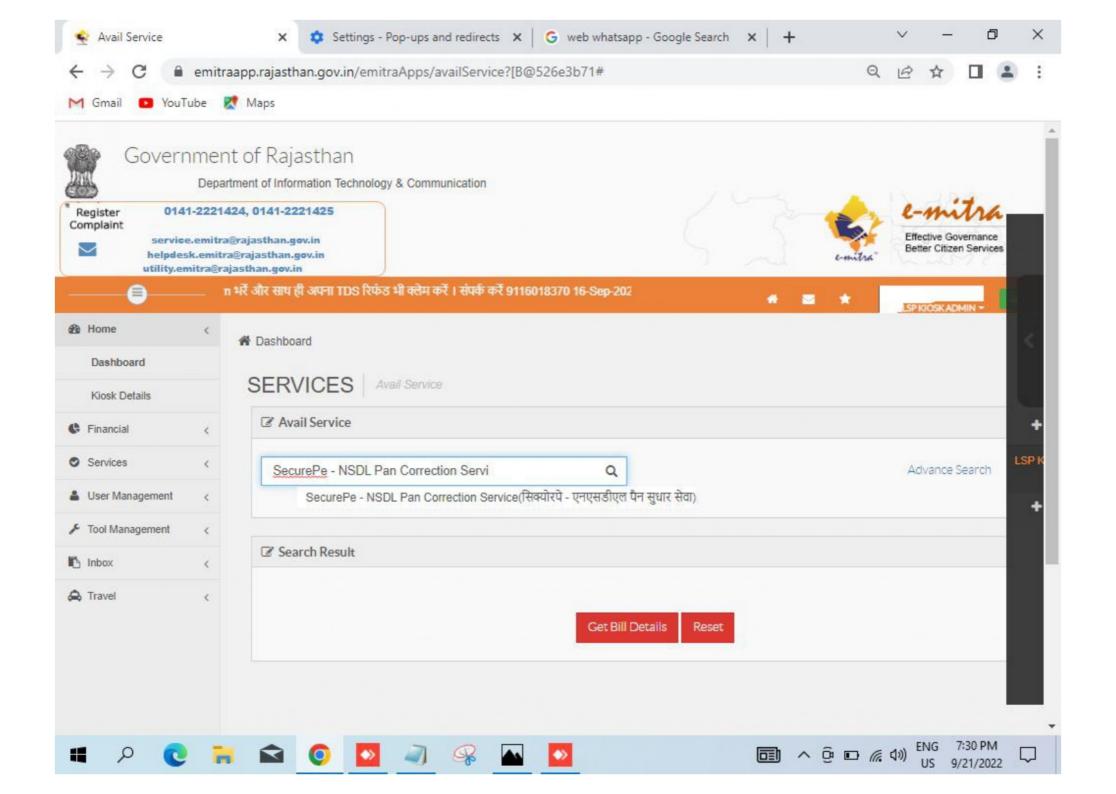
Office address with location (Signature)
Full Name:
Designation:

Office Seal Department/Organisation/Constituency:

Date: Identity card No:
(Enclose a photocopy of I-care)
Place: Telephone:

Telepho Mobile:



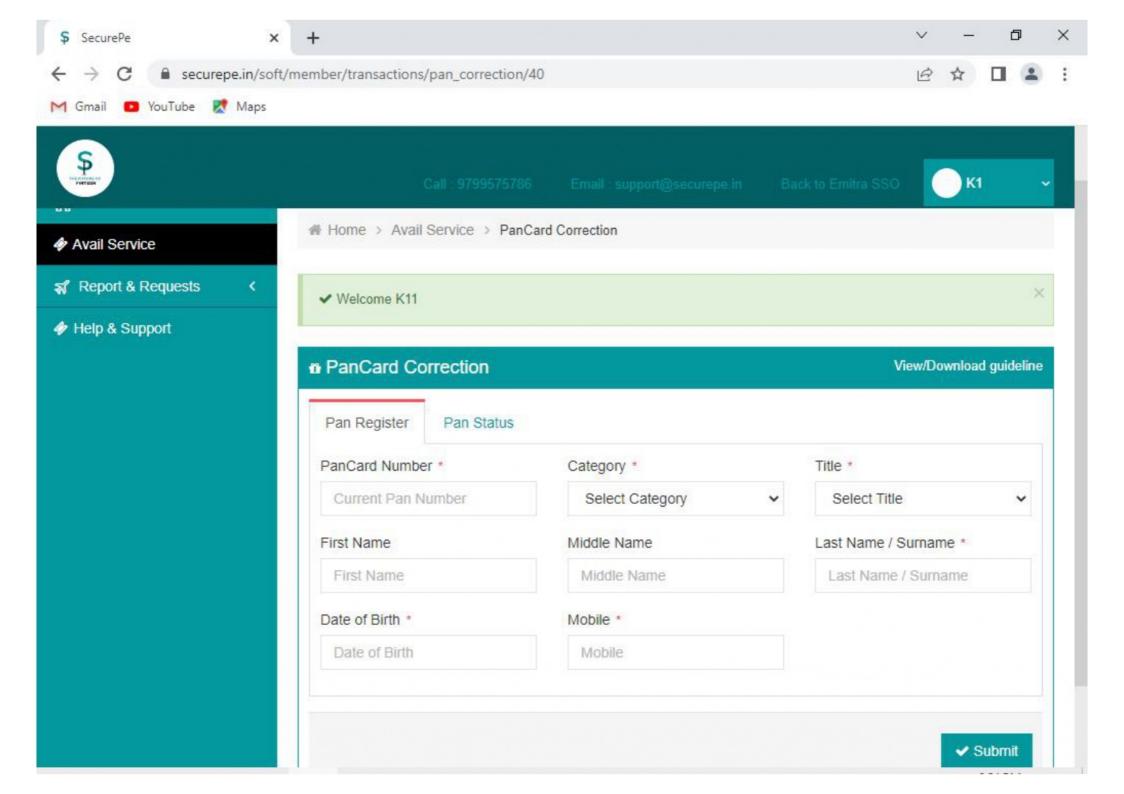


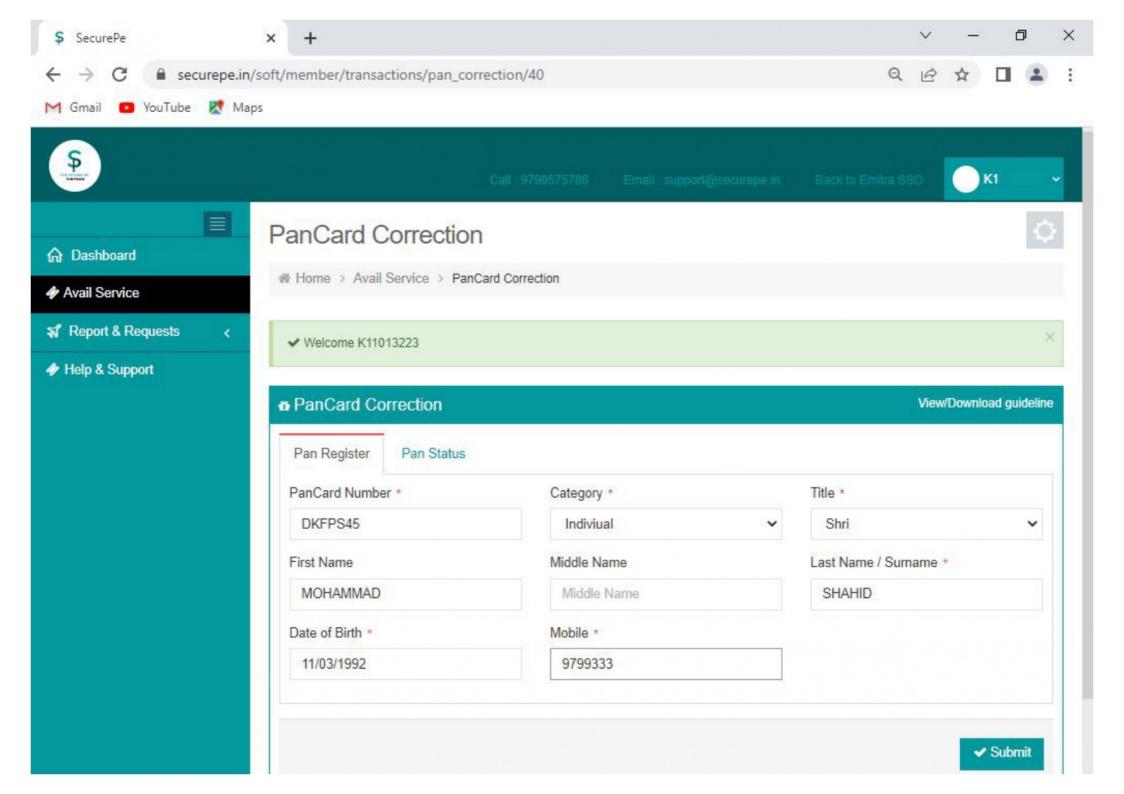


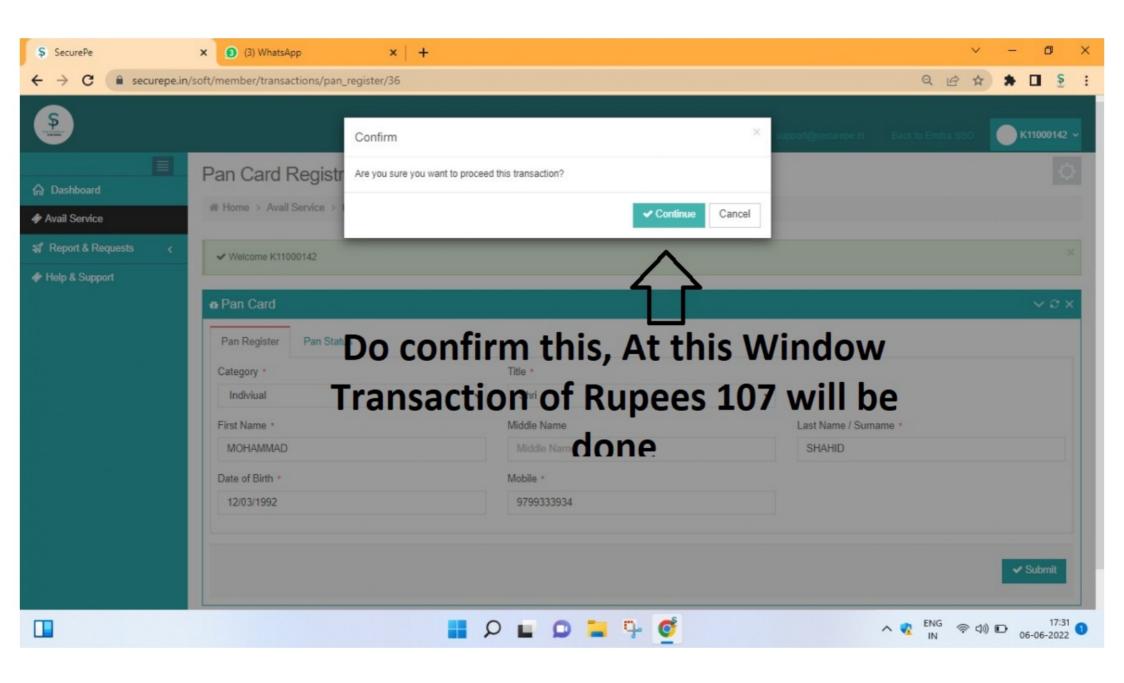


अगले पेज पर पेन कार्ड सुधार हेतु विवरण दर्ज करना है !

- 1. आवेदक का पेन कार्ड नंबर दर्ज करना है
- 2. केटेगरी एवं टाइटल सेलेक्ट करना है
- 3. नाम अथवा सरनेम में कोई भी सुधार करना है तो वो सुधार किया हुआ नाम अथवा सरनेम दर्ज करना है
- 4. जन्मतिथि में सुधार करना है तो सुधार की हुई जन्मतिथि दर्ज करनी है
- 5. मोबाइल नंबर दर्ज करना है











## Please wait while we process your request

Please do not refresh this page or close your browser while you're waiting.



After confirmation, This window will be open, Do not try to back or refresh the page, Continue eKYC Process











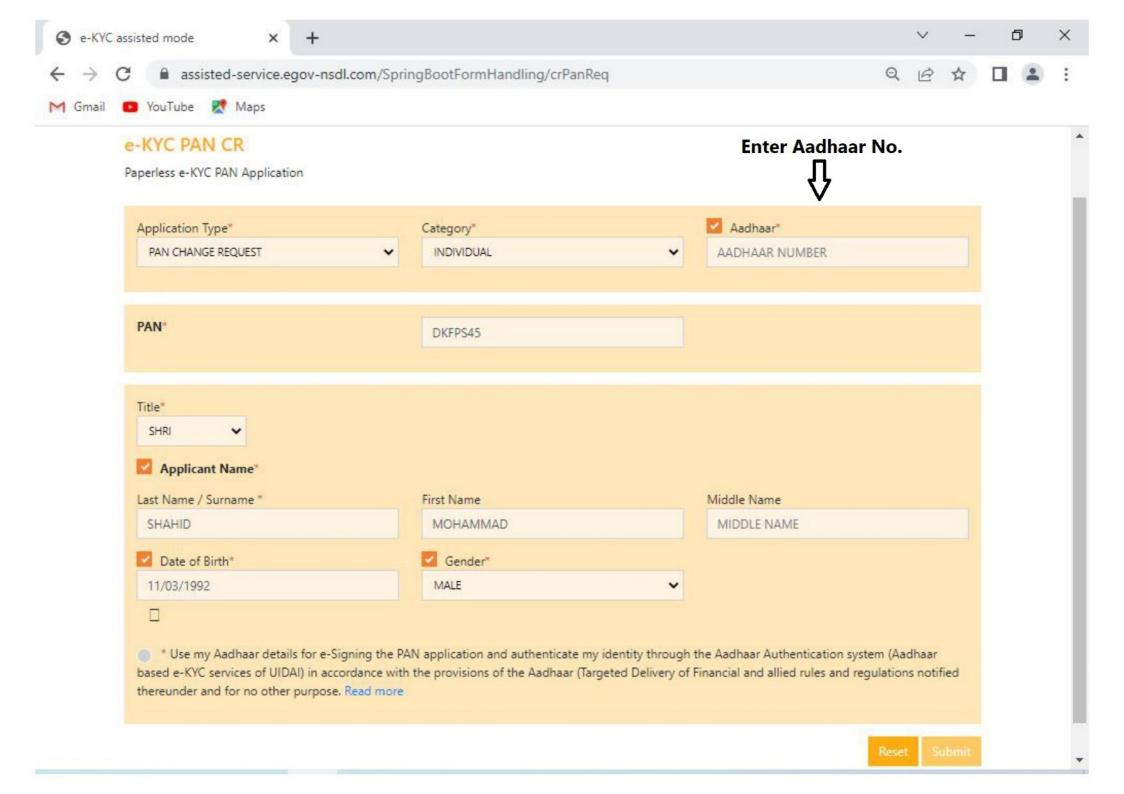


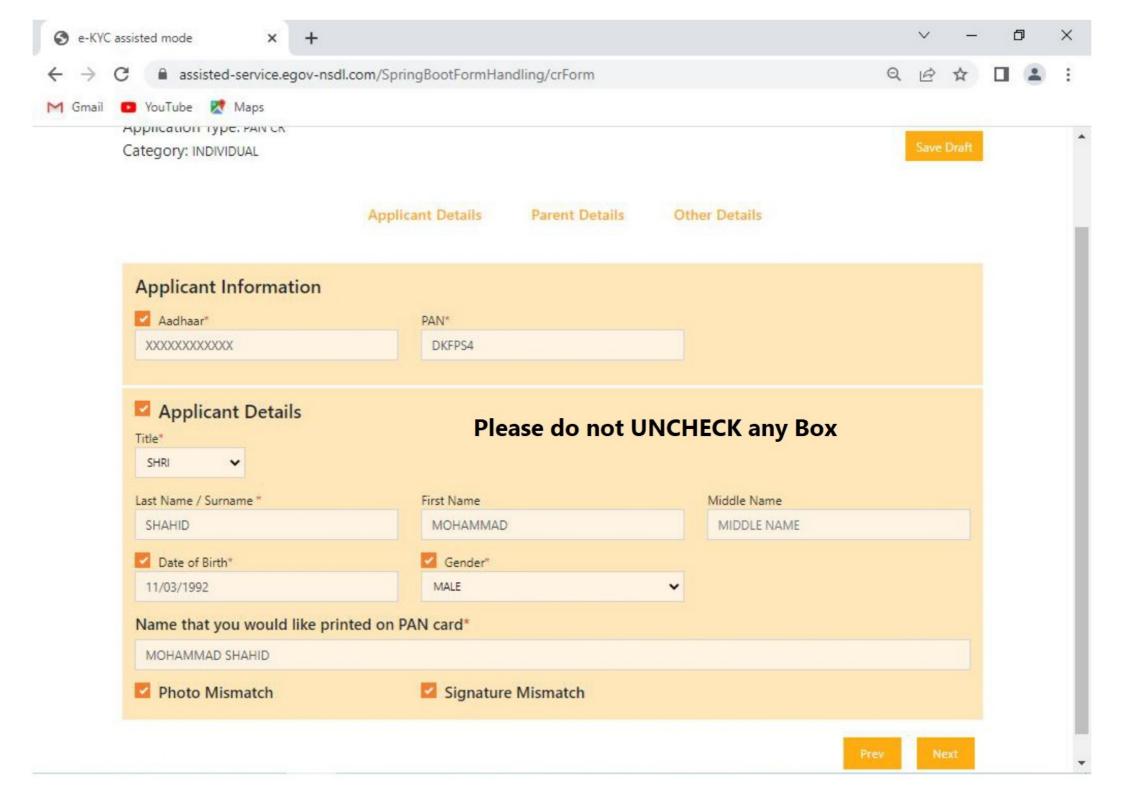


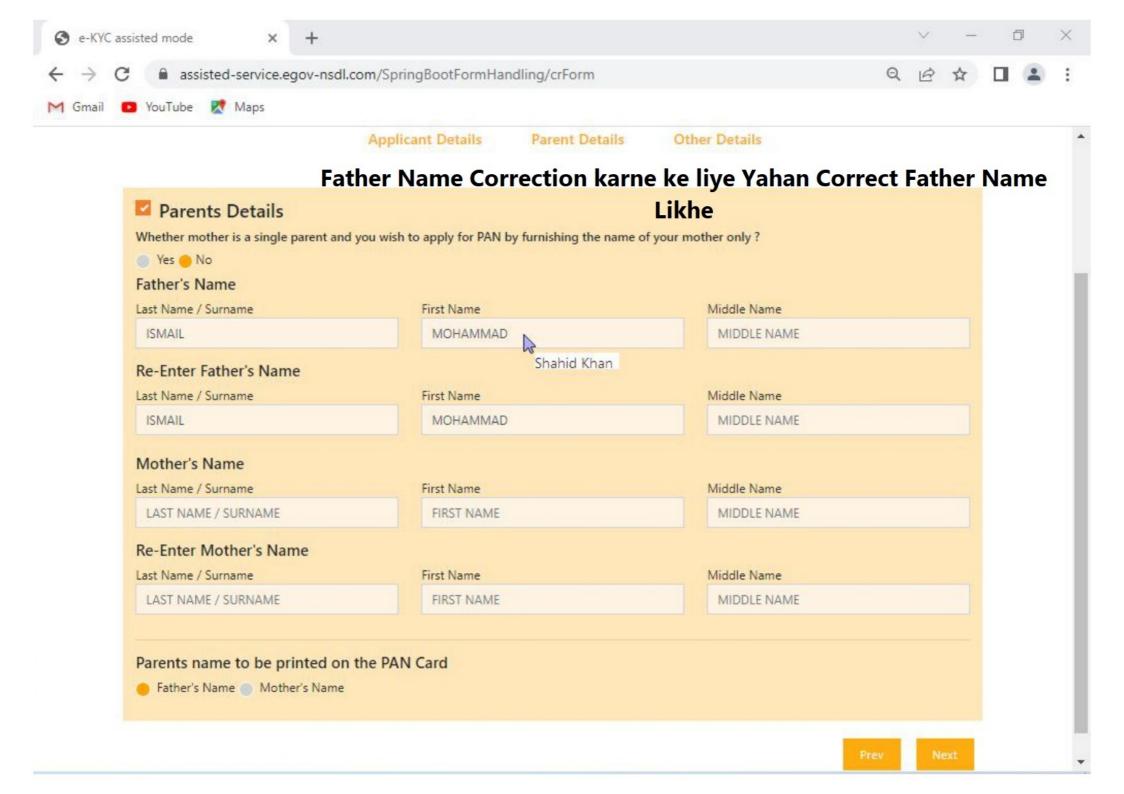


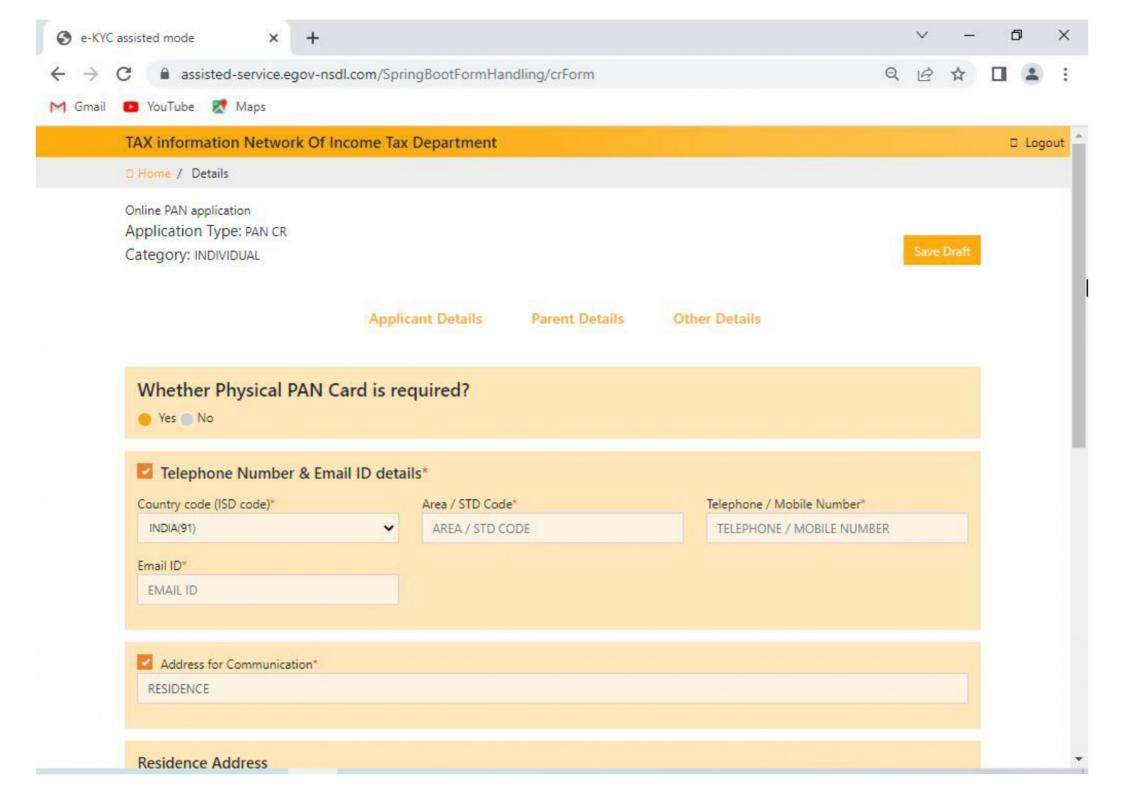


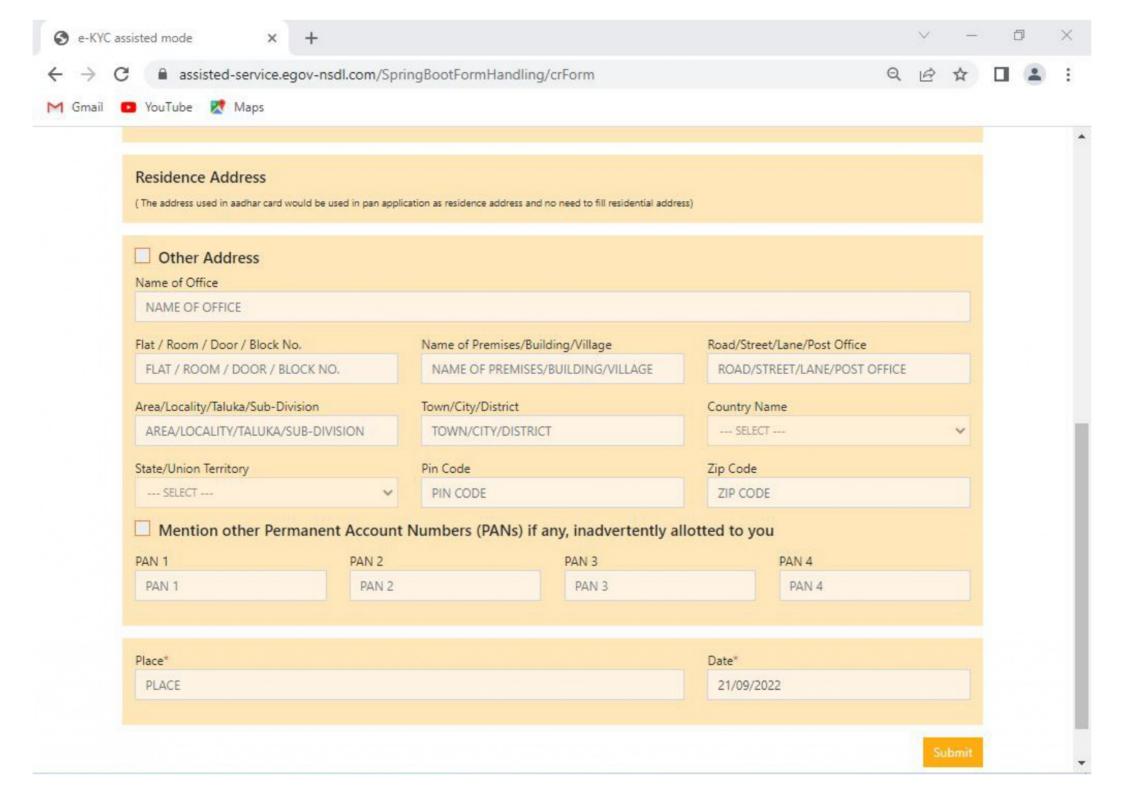


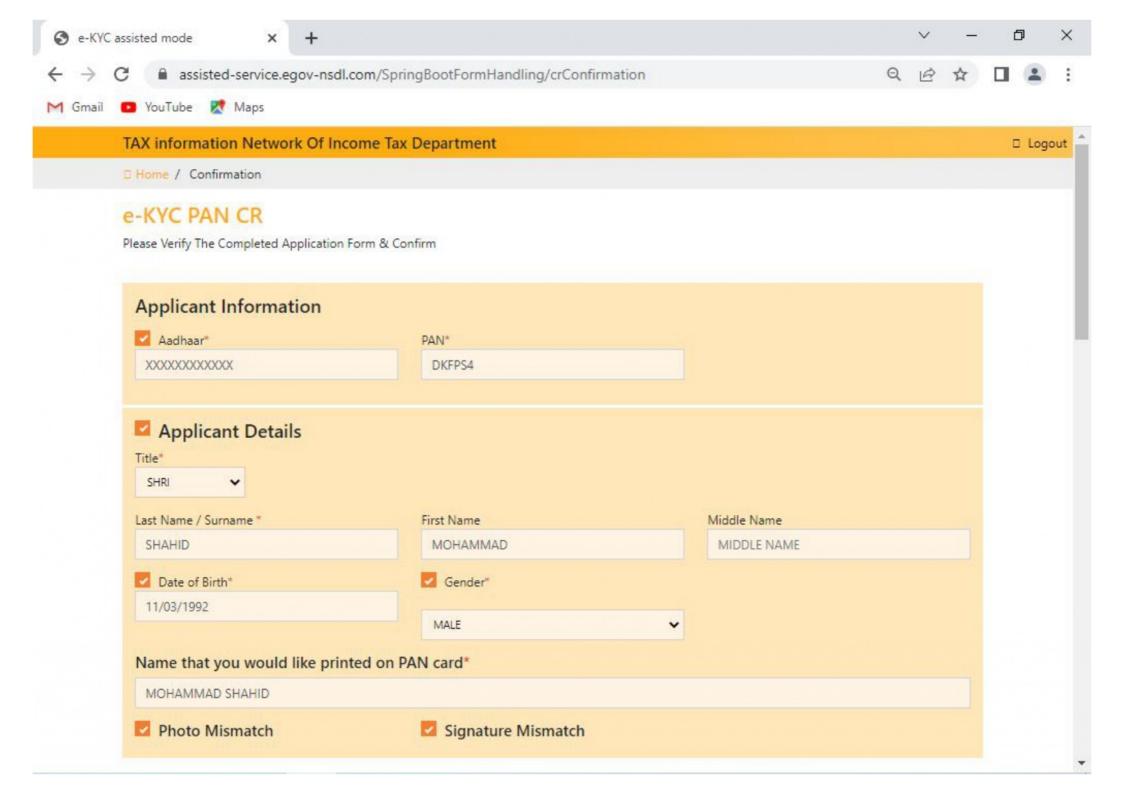


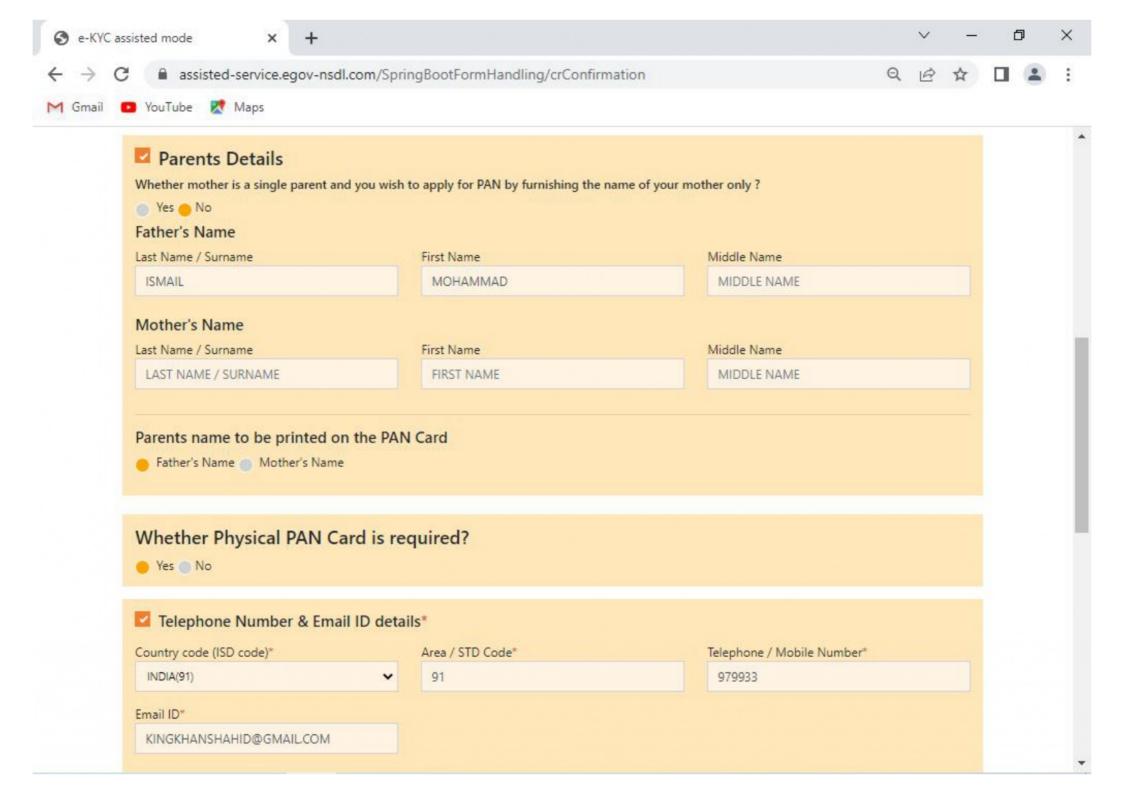


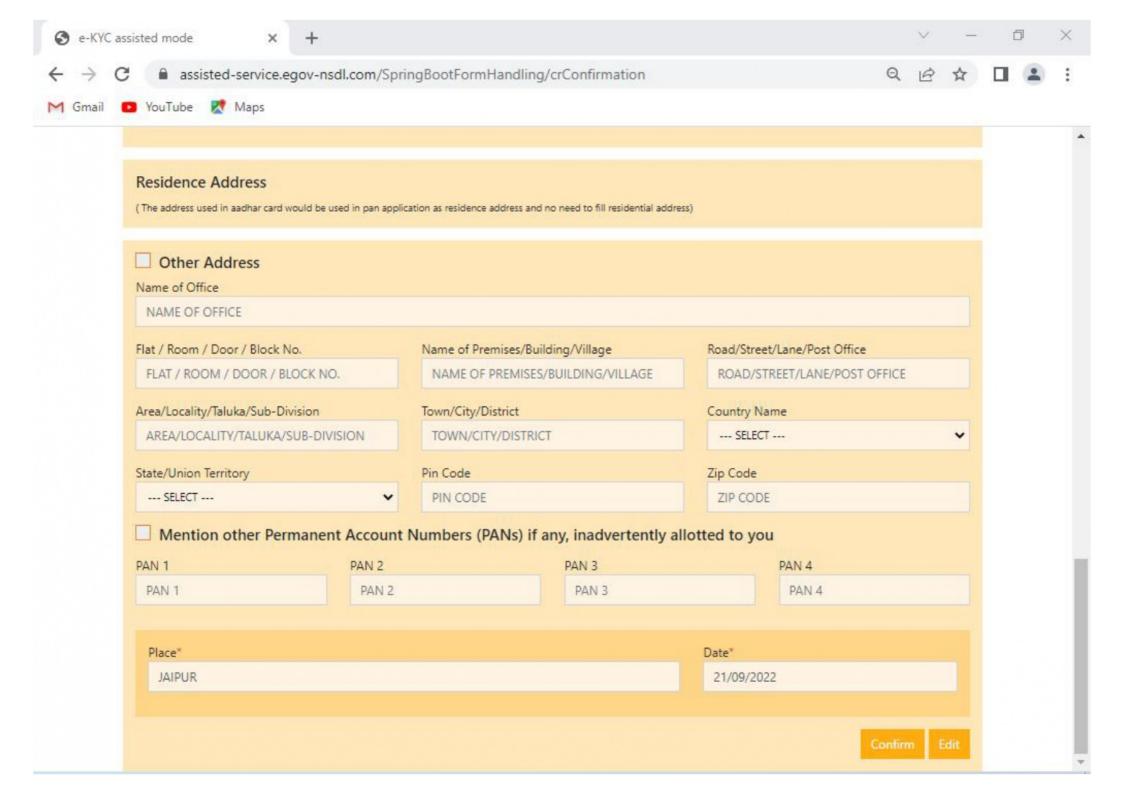


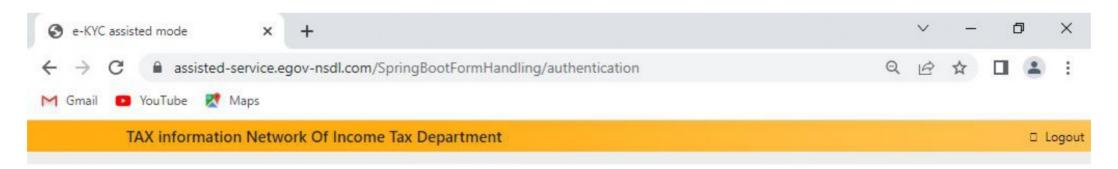










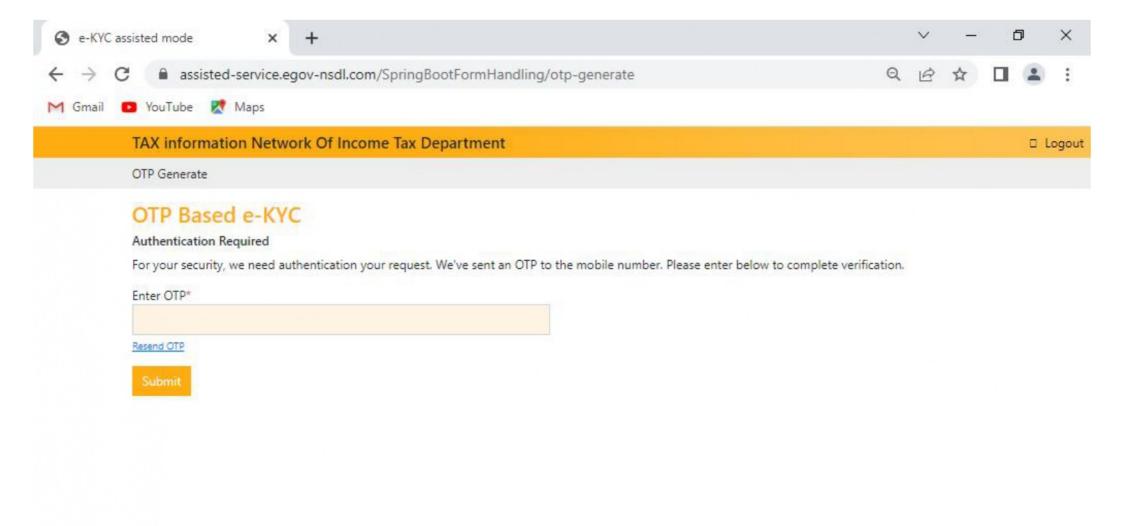


## e-KYC Authentication

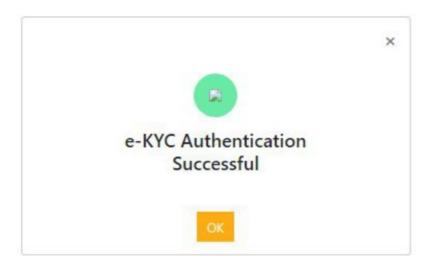
Choose Option As Per Your Convenience To Proceed Further

OTP Based e-KYC

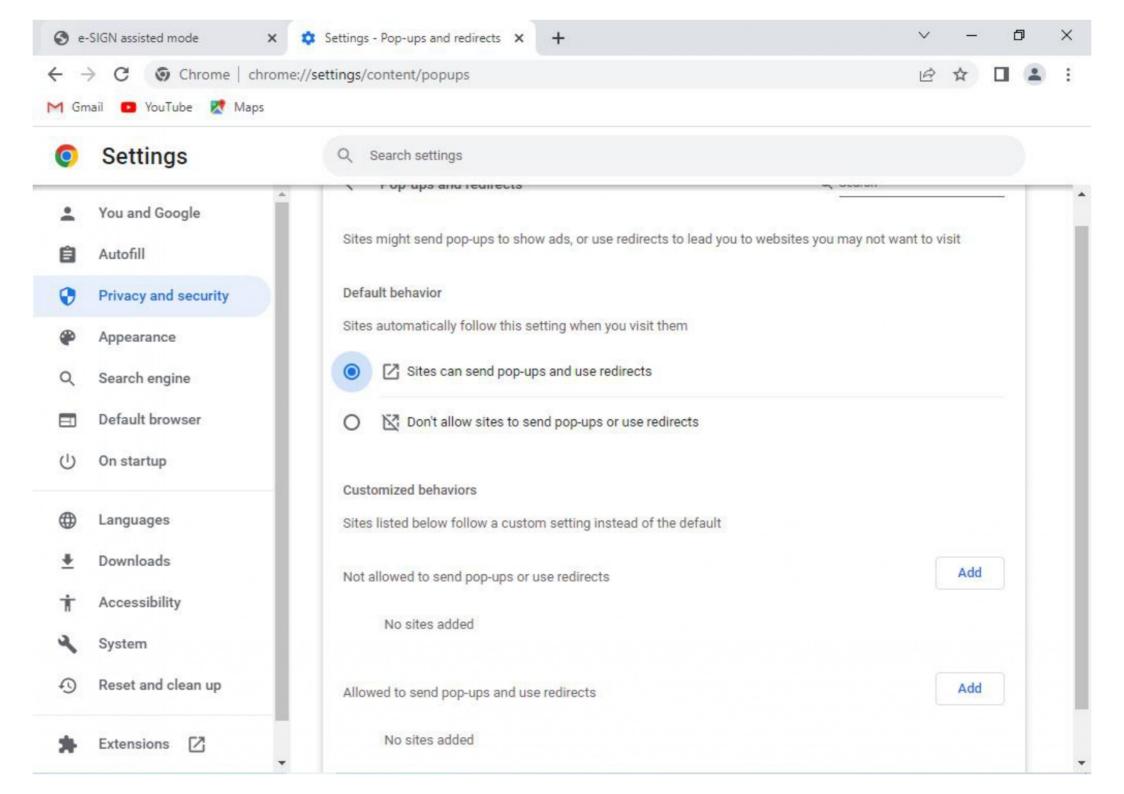
Biometric Based e-KYO

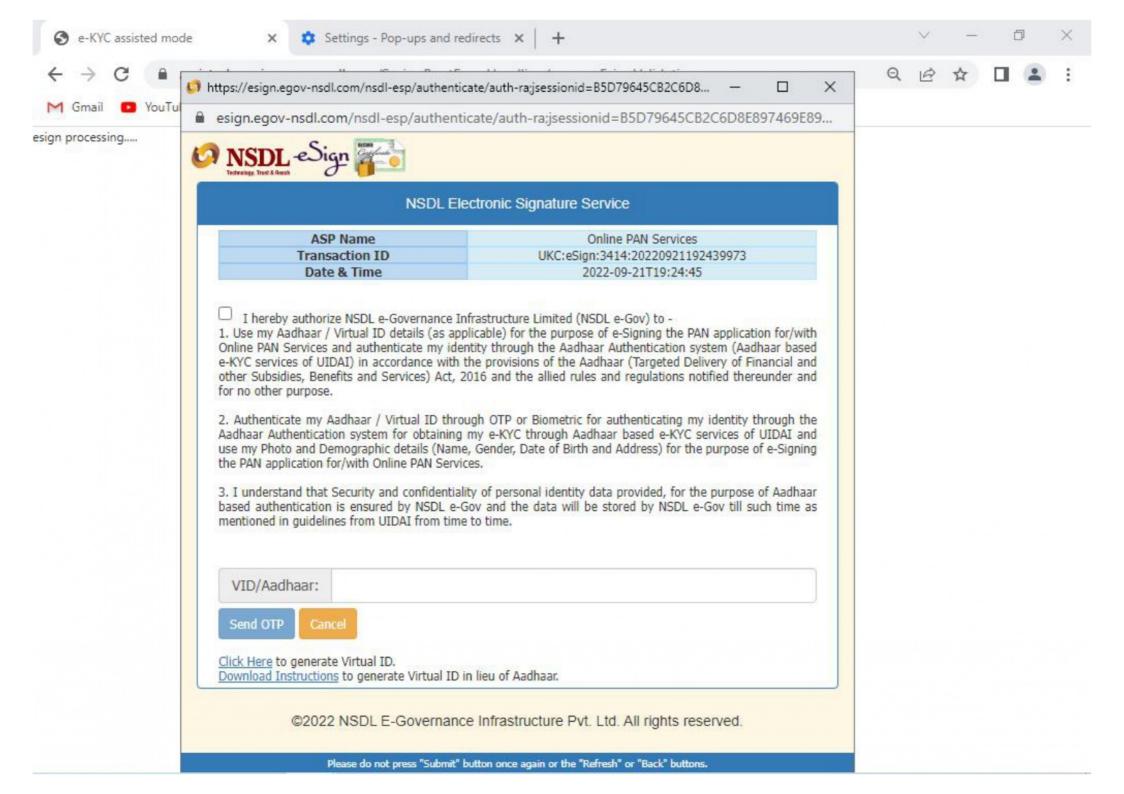


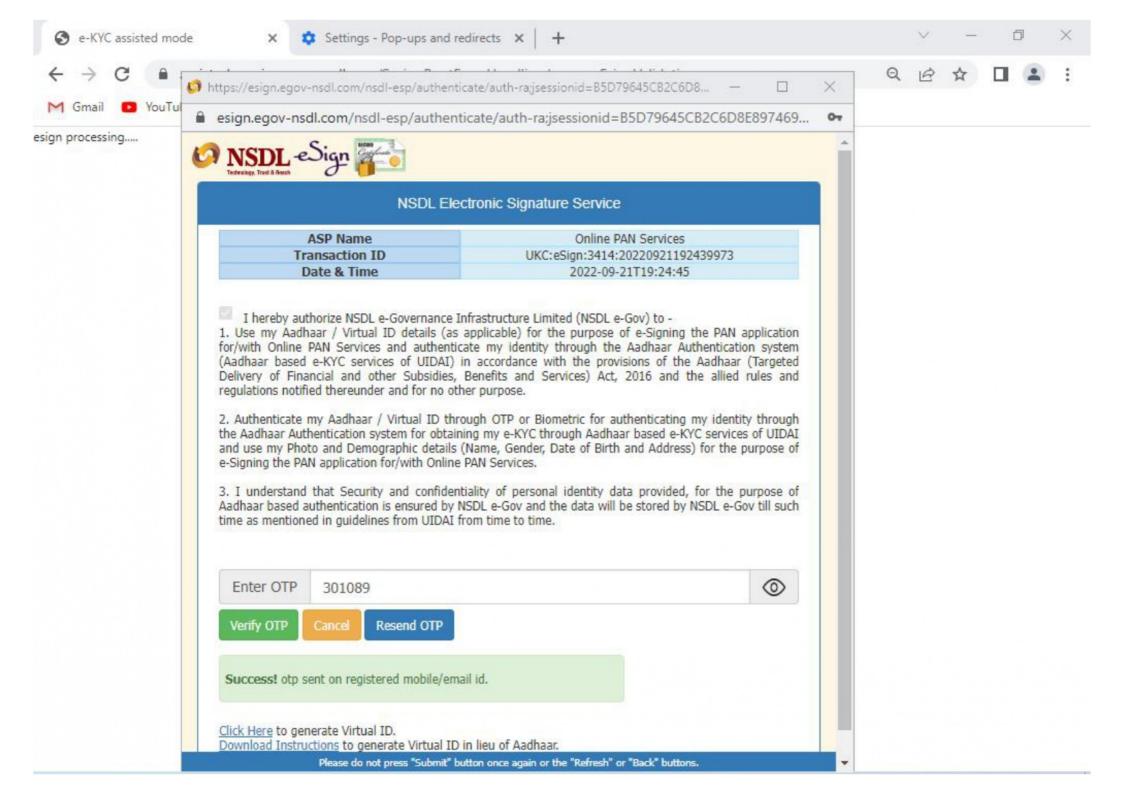


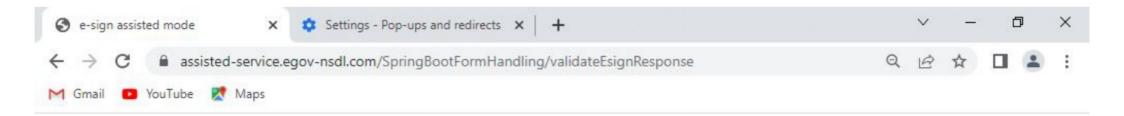


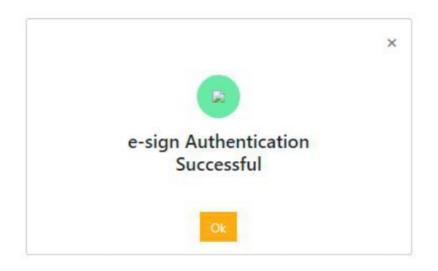
Yahan First KYC Complete Ho gayi hai. Next Page par Aapko Popup Blocker Allow krne ki process di gayi hai. Popup allow karke hi 2nd ESign EKYC karen

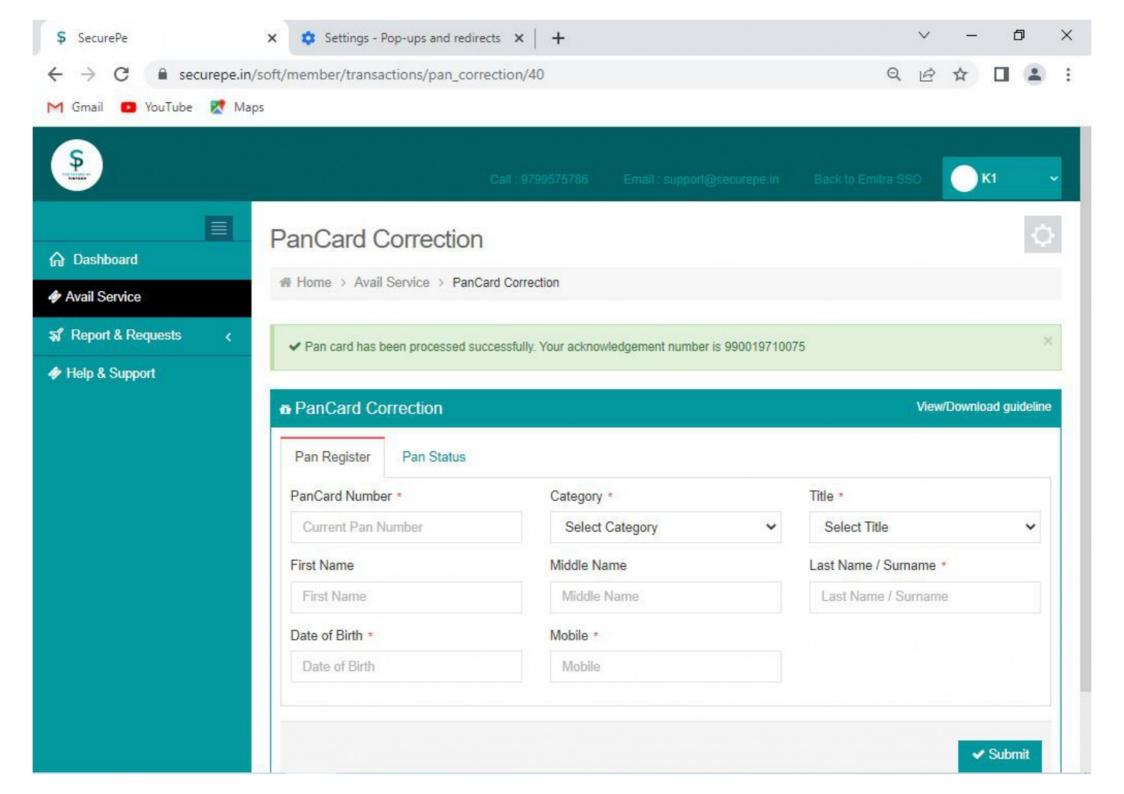


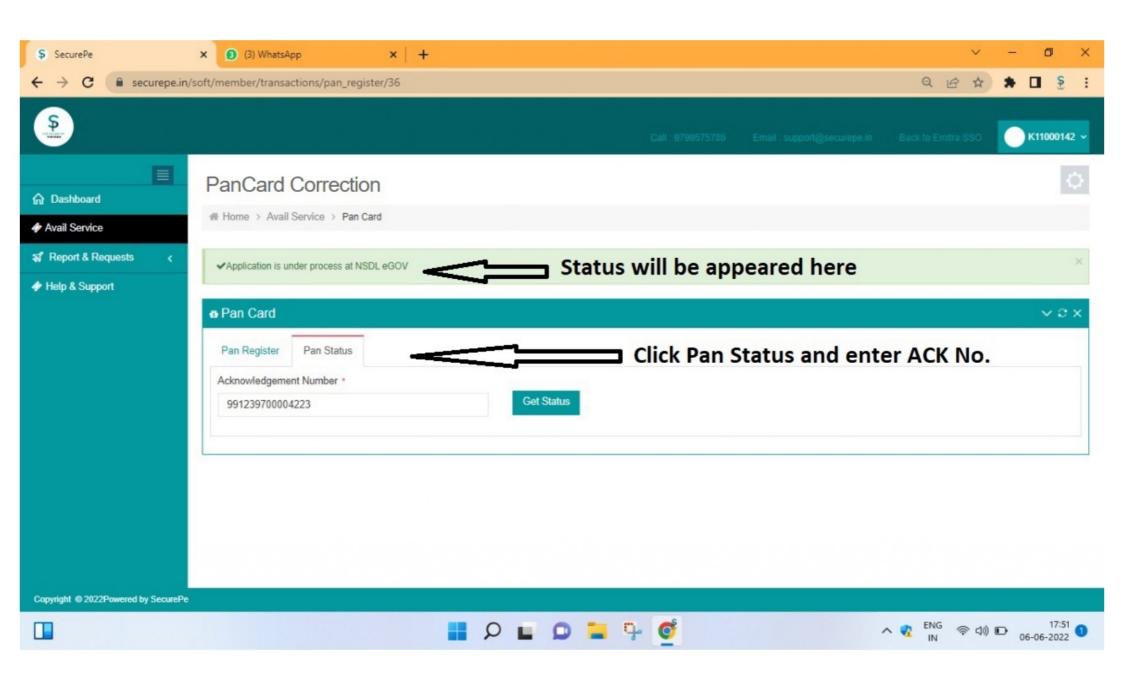
















## पेन कार्ड सुधार की प्रोसेस को QUICK करने के लिए नीचे दिए इंस्ट्रक्शन फॉलो करें

आप के द्वारा अप्लाई किये गए पेन कार्ड सुधार प्रोसेस को जल्दी पूरा करने के लिए acknowledgement नंबर जनरेट होने के बाद दस्तावेजो को tininfo@proteantech.in ईमेल आईडी पर पेन सुधार में भरी गयी रजिस्टर्ड ईमेल आई डी के माध्यम से पहले ही ईमेल कर दें जिससे की एन एस डी एल विभाग द्वारा प्रोसेस को जल्दी किया जा सके!

ईमेल का फॉर्मेट ऐसे रखें

TO email ID - tininfo@proteantech.in

Subject – PAN Correction Application Documents for Acknowledgement No. 9900xxxxxxxxxx

Message - I have applied for correction in my pan card and the acknowledgement number is 9900xxxxxx and attached herewith the required documents.

Send.

किसी भी प्रकार की समस्या आने पर 24 घंटे आप हमारी हेल्पलाइन नंबर पर संपर्क कर सकते हैं

मोबाइल नंबर - +91 8952996656, +91 9799333934, +91 9799575786

ईमेल आईडी - Info@securepe.in Support@securepe.in आफिस एड्रेस - 38-46, तीसरा तल, प्रीशियस मॉल, एम् डी रोड, जयपुर, 302004

- आवेदन की स्तिथि जानने के लिए क्लिक करें https://tin.tin.nsdl.com/pantan/StatusTrack.html
- Protean eGov Technologies Limited, 4th Floor, Sapphire Chambers, Baner Road, Baner, Pune - 411045.
- SMS PTNPAN 15 digit Acknowledgement No. & send to 57575 to obtain application status.

## धन्यवाद

SecurePe, Sunrise Techno Solutions द्वारा उपलब्ध करायी गयी पेन कार्ड सुधार गाइडलाइन!